

Section Two

RESPONSIBILITIES

A) General

The Metro Lansing Special Operations Team (Metro Team) is a key component of the first response system within the Lansing Metro Area (City of Lansing, City of East Lansing, Charter Township of Delta, and the Charter Township of Meridian). The team is designed to provide specialized assistance within the member departments' jurisdictions during an incident/event. This specialized operational assistance to local authorities. The Metro Team is also capable of operating on behalf of the local jurisdiction when they are either absent or their capabilities are exceeded.

B) Metro Lansing Special Operations Team Responsibilities

The Metro Lansing Special Operations Team supports local Incident Commanders, local emergency responders and provides mutual support to other private entities. The Metro Team will function under the Incident Management System (IMS) as an inclusive element. In the event the team is deployed outside the Metro area as a Task Force, the team leader provides and maintains internal command and control and establishes a forward Base of Operation in support of interagency forces. Team members can integrate into the ICS infrastructure to provide specific support as assigned by the Incident Commander and approved by the Team Leader.

The team can provide presumptive agent identification, maintain communications within Member Departments and can reach back to other experts in a TIC or CBRNE response. The team is capable of a variety of technical rescue solutions to locate access, stabilize and remove victims of technical rescue incidents.

C) Metro Lansing Special Operations Team Joint Board Responsibilities (LFD, ELFD, DTFD, MTFD)

- a. Develop and maintain the Metro Lansing Special Operations Team Operations Plan.
- b. Ensure interoperability of the Metro Team with one another through the coordination of common procedures, training, equipment, communications, and exercises where practical.
- c. Coordinate the development and continued maintenance of the Metro Lansing Special Operations Team with the respective member departments.
- d. Coordinate the utilization of available funding for development and maintenance of the team including procurement and maintenance of equipment and team training.
- e. Oversee the Joint Powers Agreement.

D) Specific Metro Member Department Responsibilities

- a. Appoint and maintain team members in accordance with the Operations Plan and Standard Operating Guidelines as amended.
- b. Maintain the Team Operations Plan & Standard Operating Guidelines.
- c. Ensure procedures are developed and maintained for addressing team activation, equipment maintenance, training, and exercises.
- d. Coordinate and participate in training as required in the Team Operations Plan & Standard Operating Guidelines as amended.
- e. Participate in exercises as required in the Team Operations Plan & Standard Operating Guidelines as amended.
- f. Provide a 24-hour capability for responding to incidents/events.
- g. All Member Departments must be notified immediately when response capabilities such as equipment malfunction, personnel deficiencies, or local incidents that impact team resources temporarily.
- h. Respond to the designated staging area or incident location as soon as practicable. In the event the Member Department is not able to respond, all Member Departments must be notified immediately.
- i. Provide an annual needs assessment to the Joint Board of the Member Departments planning, training, equipment, and exercise needs.